



31 January 2024

YOUNG PEOPLE IN THE BOROUGH TASK AND FINISH GROUP – 13 FEBRUARY 2024

A meeting of the Young People in the Borough Task and Finish Group will be held at 6pm on Wednesday 13 February 2024 in Committee Room 1, Town Hall, Rugby.

Mannie Ketley
Chief Executive

A G E N D A

PART 1 – PUBLIC BUSINESS

1. Appointment of Chair.

To appoint a Chair of the Task and Finish Group for the duration of the review.

2. Apologies.

To receive apologies for absence from the meeting.

3. Declarations of Interest.

To receive declarations of:

(a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(b) pecuniary interests as defined by the Council's Code of Conduct for Councillors; and

(c) notice under Section 106 Local Government Finance Act 1992 – non-payment of Community Charge or Council Tax.

Note: Councillors are reminded that they should declare the existence and nature of their interests at the commencement of the meeting (or as soon as the interest becomes apparent). If that interest is a pecuniary interest the Councillor must withdraw from the room unless one of the exceptions applies.

Membership of Warwickshire County Council or any Parish Council is classed as a non-pecuniary interest under the Code of Conduct. A Councillor does not need to declare this interest unless the Councillor chooses to speak on a matter relating to their membership. If the Councillor does not wish to speak on the matter, the Councillor may still vote on the matter without making a declaration.

4. Background – to receive a presentation from the Chief Officer for Leisure and Wellbeing.
5. Purpose of the Task and Finish Group (one-page strategy attached).
6. Programme of Work and Timescales.
7. Date of Next Meeting – please bring your diaries.

Membership of the Task and Finish Group:

Councillors Mrs Brown, Edwards, Karadiar, J Keeling, Ms Livesey, Mrs New, Russell, Mrs Sayani and Slinger

If you have any general queries with regard to this agenda please contact Linn Ashmore, Democratic Services Officer (01788 533522 or e-mail linn.ashmore@rugby.gov.uk). Any specific queries concerning reports should be directed to the listed contact officer.

YOUNG PEOPLE IN THE BOROUGH TASK AND FINISH GROUP

ONE-PAGE STRATEGY

What is the broad topic area?

Ensuring the young people in Rugby are informed, engaged, included and involved in the decisions which affect them.

What is the specific topic area?

During the January 2023 Scrutiny Committee meeting a report was considered in respect of a Motion that was considered at Full Council. This motion was submitted on by Cllr Slinger and seconded by Cllr Mrs O'Rourke and stated the following;

"We call upon the Council to carry out a representative survey of young people in the Borough from the age of 11-25, designed to inform how the Council plans its service delivery, particularly regarding how young people's needs and aspirations can be best addressed by the Council."

What should be considered?

The initial parameters to be addressed are:

- **How do young people want to be engaged?**
- **What are the issues that young people want to be engaged upon?**
- **What issues are important to young people?**

Strategic considerations and principals which drive and support these parameters are:

- Corporate strategy
 - Outcome 3: "Residents live healthy, independent lives, with the most vulnerable protected"
- Rugby Blueprint
 - Our customers are proud of what we do
 - Our communities are empowered and we support them to achieve their aspirations
- Communications and engagement strategy (draft)
 - We listen to our residents and understand their needs
 - Our communities are informed, engaged, included and involved
- Customer Access Strategy
 - Ambition: Outstanding customer experience
 - Principal: The best, not matter who you are
- Equality objectives
 - Equality and inclusion is at the heart of everything we do.
 - Improve the quality of equality data collected from our customers and staff and ensure it is used to inform equality impact assessments and council decision making processes with regard to policy, service design and delivery.
 - To develop and foster good relations between different groups and communities

Who shall we consult?

The Scrutiny minutes set out the definition of young people as follows:

It was decided that the proposed survey be broken down into two separate age ranges, 11-18 and 18-25 because there was a great difference in the interests and needs of young people between the ages of 11 and 25.

However, to align with the [Office of National Statistics](#) and to gain comparative insight data into the results of the scrutiny work, and therefore the ability to incorporate national statistics, it is suggested the groups are aligned with ONS as follows:

- Young people are defined as those between 13 and 29 years of age
- This definition is then split into five age sub groups of
 - 13-15
 - 16-18

- 19-21
- 25-29
- Other factors to be considered to be analysed to align to ONS data would be:
 - Sex of respondent
 - Ethnic group
 - Religion
 - Disability
 - Country of birth
 - Employment status (Employed, unemployed, FT student, Not FT Student)
 - Postcode (socio economic and location comparators)

In light of the motion, this strategy suggest the 25-29 sub group is removed and therefore the ages defined within the brief as “young people” are defined between 13 and 21 years of age. This will also focus the Task and Finish work clearly.

The engagement should reflect the demographics within the Borough as closely as possible, ensuring hard to reach groups are identified and included.

How long should it take?

To move forward with purpose and momentum, an intense marketing brief to get Key Performance Indicator engagement (reference neighbouring councils and their engagement, and match or exceed) should be constructed. Propose 4 weeks for the engagement piece and then another 4 weeks to pull the findings together to propose a report which delivers the outcomes.

Actions

- Task and finish group to define and approve the outcomes for the engagement study.
- Task and finish group to define and approve the definition of Young People in the Borough.
- Task and finish group to define and approve the associated report brief to accompany the engagement study.
- Task and finish group to guide officers in creating a procurement brief for undertaking the engagement.
- Task and finish group to identify any required budget for the engagement.
- Task and finish group to receive the engagement study and report.
- The findings from the report to be passed to officers to undertake effective engagement with the Young People in the Borough across services.

What will be the outcome?

Rugby Borough Council will know the best methods to be able to engage with the young people in Rugby.

Rugby Borough Council have relevant insight into what young people would like to have been engaged with previously but have not felt empowered or engaged to do so.

Rugby Borough Council will have relevant insight into what issues are a priority for young people in Rugby.