

Agenda No 5

AGENDA MANAGEMENT SHEET

Report Title:	Modification of the Willoughby Neighbourhood Plan and agreement of the Schedule of Changes
Name of Committee:	Cabinet
Date of Meeting:	4 December 2023
Report Director:	Chief Officer – Growth and Investments
Portfolio:	Growth and Investment
Ward Relevance:	Leam Valley
Prior Consultation:	N/A
Contact Officer:	Hayley Smith
Public or Private:	Public
Report Subject to Call-In:	Yes
Report En-Bloc:	No
Forward Plan:	No
Corporate Priorities:	This report relates to the following priority(ies): <input type="checkbox"/> Rugby is an environmentally sustainable place, where we work together to reduce and mitigate the effects of climate change. (C) <input type="checkbox"/> Rugby has a diverse and resilient economy that benefits and enables opportunities for all residents. (E) <input type="checkbox"/> Residents live healthy, independent lives, with the most vulnerable protected. (HC) <input checked="" type="checkbox"/> Rugby Borough Council is a responsible, effective and efficient organisation. (O) Corporate Strategy 2021-2024 <input type="checkbox"/> This report does not specifically relate to any Council priorities but
(C) Climate (E) Economy (HC) Health and Communities (O) Organisation	
Summary:	This report seeks approval from Council to update the Willoughby Neighbourhood Development Plan in accordance with the schedule of modifications submitted and to issue a Schedule of Changes (Modification Document) detailing the changes.
Financial Implications:	There are no financial implications for the Council as a result of this decision.

Risk Management/Health and Safety Implications:

There could be a risk of legal implications if Council were not to follow the recommendation as this would mean the Local Planning Authority was not dealing with the plan in accordance with Section 61M(4) of the Town and Country Planning Act 1990 (as applied by Section 38C of the Town and Country Planning Act 2004) and regulation 30 of the Neighbourhood Planning (General) Regulations 2012.

Environmental Implications:

There are no environmental implications for the Council as a result of this decision.

Legal Implications:

There could be a risk of legal implications if Council were not to follow the recommendation as this would mean the Local Planning Authority was not dealing with the plan in accordance with Section 61M(4) of the Town and Country Planning Act 1990 (as applied by Section 38C of the Town and Country Planning Act 2004) and regulation 30 of the Neighbourhood Planning (General) Regulations 2012.

Equality and Diversity:

There are no equality and diversity implications for the Council as a result of this decision.

Options:

Option One: To accept the proposed modifications to the Willoughby Neighbourhood Development Plan and issue a Modification Statement confirming this as set out in the recommendations.

Risks: There are no risks associated with this option.

Benefits: The Neighbourhood Development Plan will be updated in line with latest national policy and circumstances.

Option Two: To refuse the proposed modifications to the Willoughby Neighbourhood Development Plan.

Risks: There could be legal implications if Council were not to follow the recommendation as this would mean the Local Planning Authority was not dealing with the Willoughby Neighbourhood Plan in line with Section 61M(4) of the Town and Country Planning Act 1990 (as applied by Section 38C of the Town and Country Planning Act 2004). The

Neighbourhood Development Plan would not reflect latest national policy and circumstances. Benefits: There are no benefits associated with this option. Recommendation: (1) The modifications to the Will

Recommendation:

IT BE RECOMMENDED TO COUNCIL THAT -

- (1) the modifications to the Willoughby Neighbourhood Development Plan be accepted in accordance with Section 61M(4) of the Town and Country Planning Act 1990 (as applied by Section 38C of the Town and Country Planning Act 2004);
- (2) the Modification Document (Schedule of Changes) required under regulation 30 of the Neighbourhood Planning (General) Regulations 2012 be approved (draft document included in Appendix 1); and
- (3) both the Willoughby Neighbourhood Development Plan and the Schedule of Changes Document be published on the Council's website and any required notifications issued.

Reasons for Recommendation:

To ensure the Willoughby Neighbourhood Development Plan remains up to date and fit for purpose by updating references to National Policy and updating factual information about the neighbourhood area and its recent planning history

Cabinet - 4 December 2023

Modification of the Willoughby Neighbourhood Plan and agreement of the Schedule of Changes

Public Report of the Chief Officer for Growth and Investment

Recommendation

IT BE RECOMMENDED TO COUNCIL THAT -

- (1) the modifications to the Willoughby Neighbourhood Development Plan be accepted in accordance with Section 61M(4) of the Town and Country Planning Act 1990 (as applied by Section 38C of the Town and Country Planning Act 2004);
- (2) the Modification Document (Schedule of Changes) required under regulation 30 of the Neighbourhood Planning (General) Regulations 2012 be approved (draft document included in Appendix 1); and
- (3) both the Willoughby Neighbourhood Development Plan and the Schedule of Changes Document be published on the Council's website and any required notifications issued.

EXECUTIVE SUMMARY

This report considers modifications proposed further to the second review of the Willoughby Neighbourhood Plan. Willoughby Parish Council committed to reviewing the 'made' neighbourhood plan every two years to ensure it remains up-to-date. Minor modifications were approved in 2021, and the latest proposed modifications are also considered minor in nature. These modifications seek to update references to national policy, and reflect the most up-to-date census data and development completions within the parish.

1. INTRODUCTION

- 1.1 This report considers whether the proposed modifications to the Willoughby Neighbourhood Development Plan (NDP) should be approved by the Borough Council in accordance with Section 61M(4) of the Town and Country Planning Act 1990 (as applied by Section 38C of the Town and Country Planning Act 2004).

2. BACKGROUND

- 2.1 The Willoughby Neighbourhood Development Plan successfully passed a referendum on 2 December 2019 when a majority voted in favour for it to be used to help decide planning applications in the neighbourhood area. The plan was subsequently formally adopted by Rugby Borough Council at the Council meeting of 17th December 2019.
- 2.2 The Parish Council committed to reviewing its NDP every two years, and undertook the first review in October 2021. The minor (non-material) amendments proposed in 2021 were agreed by Rugby Borough Council on 15 December 2021, and an updated version of the plan was published accordingly.
- 2.3 This report considers modifications proposed further to the second review of the NDP since it was 'made'.
- 2.4 In conducting the latest review of the Willoughby NDP, a number of modifications have been proposed:

www.rugby.gov.uk/web/guest/w/willoughby-neighbourhood-plan?p_l_back_url=https%3A%2F%2Fwww.rugby.gov.uk%2Fweb%2Fquest%2Fw%2Fwilloughby-neighbourhood-plan%3Fp_l_back_url%3Dhttps%253A%252F%252Fwww.rugby.gov.uk%252F

A modified plan along with a schedule of changes (included in Appendix 1) have been submitted to the Borough Council for approval.

- 2.5 If accepted, the modified plan will supersede the previous version originally adopted, and amended in 2021. The modified plan will be publicised alongside the 'Modification Document' detailing the changes, as required by the Neighbourhood Planning (General) Regulations 2012. A draft Modification Document for approval is included in Appendix 1 to this report. If approved, the modified plan and Modification Document will be published on the Borough Council's website.
- 2.6 An Equality Impact Assessment has been carried out and is included in Appendix 2. It has not been considered the issues raised in this report have a significant effect on equality.

3.0 MODIFICATIONS

- 3.1 National Planning Practice Guidance Paragraph 106 confirms there are 3 types of modification that can be made to an adopted Neighbourhood Development Plan. These are:

1: Minor (non-material) modifications which would not materially affect the policies in the plan. These may include correcting errors, such as a reference to a supporting document, and would not require examination or a referendum.

2: Material modifications which do not change the nature of the plan would require examination but not a referendum. This might, for example, entail the addition of a design code that builds on a pre-existing design policy, or the addition of a site or sites which, subject to the decision of the independent examiner, are not so significant or substantial as to change the nature of the plan.

3: Material modifications which do change the nature of the plan or would require examination and a referendum. This might, for example, involve allocating significant new sites for development.

3.2 The proposed modifications to the Willoughby Neighbourhood Development Plan primarily relate to updating references to the new National Planning Policy Framework 2023 (instead of the 2021 version). Factual changes are proposed including the updating details of businesses operating in the neighbourhood area and also records of planning permissions, as well as updating data in line with published information from the 2021 census. The full list of changes is included as part of the Modification Document (Schedule of Changes) in Appendix 1 to this report.

3.3 The proposed modifications are considered minor (non-material) and would not materially affect the policies within the plan. As such it is not considered an independent examination or a referendum would be necessary, and that the modifications can be agreed under Section 61M(4) of the Town and Country Planning Act 1990 (as applied by Section 38C of the Town and Country Planning Act 2004).

4. CONCLUSION

4.1 Approval of the modifications will allow the Willoughby Neighbourhood Development plan to be updated as per the Parish Council's and Borough Council's review, in line with latest national planning policy and circumstances within the neighbourhood area.

4.2 The modifications proposed are considered to be non-material in nature and can be approved without the need for independent examination or a referendum under Section 61M(4) of the Town and Country Planning Act 1990 (as applied by Section 38C of the Town and Country Planning Act 2004)

Name of Meeting: Council

Date of Meeting: 13 December 2023

Subject Matter: Modification of the Willoughby Neighbourhood Plan and agreement of the Schedule of Changes

Originating Department: Development Strategy

DO ANY BACKGROUND PAPERS APPLY YES NO

LIST OF BACKGROUND PAPERS

Doc No	Title of Document and Hyperlink

The background papers relating to reports on planning applications and which are open to public inspection under Section 100D of the Local Government Act 1972, consist of the planning applications, referred to in the reports, and all written responses to consultations made by the Local Planning Authority, in connection with those applications.

Exempt information is contained in the following documents:

Doc No	Relevant Paragraph of Schedule 12A

Willoughby Neighbourhood Development Plan

Schedule of Changes (Minor Modifications)

October 2023

Key:New text proposed to be added: underlined textPrevious text proposed to be deleted: ~~strikethrough text~~Comments in italics: *[italics]*

Reference	Page Number/ Paragraph Number	Proposed Change	Reason for Change
Front Cover			
1.	Front cover	In title delete: 2021 Replace with: <u>2023</u> Delete: Modified October 2021 Add: Modified <u>October 2023</u>	To provide new date referring to NDP Review.
2.	P2	In header delete: October 2021 Add: [<u>October</u>] <u>2023</u>	To provide new date referring to NDP Review.
Contents Page			
3.	P3	<u>Update page numbers</u>	To retain accuracy for Table of Contents

The Willoughby NDP			
4.	P4 Final paragraph	<p>Delete: The made Neighbourhood Plan has been reviewed and the Modified version incorporates a number of minor (non-material) modifications</p> <p>Add: The made Neighbourhood Plan was reviewed in 2021 and has been reviewed again in <u>October 2023 to ensure it remains up to date. The Modified version incorporates a number of minor (non-material) modifications.</u></p>	To refer to the first and second review.
5.	P7 1.7	<p>Delete: the revised National Planning Policy Framework (2021)²</p> <p>Add: <u>the new National Planning Framework (2023)¹</u></p>	To provide new date
6.	P8 1.11	<p>Delete: 2021</p> <p>Add: <u>2023</u></p>	To provide new date
2. A Neighbourhood Development Plan for Willoughby			
7.	P12 2.21 – 2.24	<p>Delete:</p> <p>Willoughby NDP Review</p> <p>2.21 Planning Practice Guidance for Neighbourhood Planning sets out advice about the process for updating an NDP: ‘There are three types of modification which can be made to a neighbourhood plan or order. The process will depend on the degree of change which the modification involves:</p> <ul style="list-style-type: none"> • Minor (non-material) modifications to a neighbourhood plan or order are those which would not materially affect the policies in the plan or permission granted by the order. These may include correcting errors, such as a reference to a supporting document, and 	For editorial reasons and to avoid duplication this text has been moved to section 5.0 Willoughby NDP Review. (Refer also to Ref 15 below)

		<p>would not require examination or a referendum.</p> <ul style="list-style-type: none"> • Material modifications which do not change the nature of the plan or order would require examination but not a referendum. This might, for example, entail the addition of a design code that builds on a pre-existing design policy, or the addition of a site or sites which, subject to the decision of the independent examiner, are not so significant or substantial as to change the nature of the plan. <p>Material modifications which do change the nature of the plan or order would require examination and a referendum. This might, for example, involve allocating significant new sites for development.'</p> <p>2.22 The Willoughby NDP Review is considered to comprise minor (non-material) modifications which do not materially affect the policies in the plan.</p> <p>2.23 PPG goes on to set out how minor neighbourhood plan or Order updates are made. 'Minor (non-material) updates to a neighbourhood plan or Order would not materially affect the policies in the plan or permission granted by the Order. A local planning authority may make such updates at any time, but only with the consent of the qualifying body. Consultation, examination and referendum are not required.' (Planning Practice Guidance Neighbourhood Planning Paragraph: 084a Reference ID: 41-084a-20180222 Revision date: 22-02-2018)</p> <p>2.24 A Schedule of Changes showing all the modifications to the made NDP has been prepared and is provided on the neighbourhood plan pages of the Parish Council's and Rugby Borough Council's websites.</p>	
--	--	---	--

4. NDP Planning Policies

8.	P14 4.1.1	<p>Delete:</p> <p>In 2011, the population in the parish was 398 (Census, 2011).</p> <p>Add:</p> <p><u>In 2021, the population in the parish was about 410 (Census, 2021 – rounded to the nearest 10).</u></p>	To provide the most recent census information.
----	-----------	---	--

9.	P30 4.3.1	<p>Delete:</p> <p>Glossary p67</p> <p>Add: <u>p68</u></p>	To provide page number in NPPF (2023)
4.6 Providing Homes			
10.	P49 4.6.1	<p>Delete:</p> <p>In 2001, there were 181 dwellings in the parish and by 2011 this had risen to 193. Since then, 6 more new houses have been added (4 barn conversions, one change of use to a dwelling and 1 new build).</p> <p>Add:</p> <p><u>In 2021, there were 199 dwellings in the parish. Since then, 3 more houses have been added (all new builds).</u></p>	To provide the most recent census information.
11.	P49 4.6.2	<p>Delete:</p> <p>In 2011, 42.5% of houses in the parish were detached (much higher than in Rugby Borough generally at 28.3%), 33.2% were semi detached and 17.1% were terraced. 81.6% of all houses were owner occupied, a significantly higher percentage than in Rugby Borough generally (70.5%) (Census, 2011).</p> <p>Add:</p> <p><u>In 2021, 92.9% of the 200 households in the Parish were living in whole houses or bungalows (higher than the proportion for Rugby at 87.0%), and 7.1% of households were in flats, maisonettes or apartments (significantly lower than in Rugby where 12.6% were in this type of accommodation). 158 (79%) households in the Parish were in owned or in shared ownership accommodation - a significantly higher proportion than in Rugby Borough generally (68.9% of households).</u></p>	To provide the most recent census information.

12.	P50 4.6.11	<p>Delete:</p> <p>Of the 398 people living in the parish in 2011, 18.4% were aged 19 years old or younger and 23.9% were over 65. The proportion of 20 – 44 year olds in the parish population decreased significantly from 29.09% in 2001 to 21.4% in 2011 and the proportion of 45– 64 year olds increased slightly from 34.6% to 36.4%. By June 2016 it is estimated that there were 414 people in Willoughby parish— an increase of 16 people since 2011. (ONS Mid-Year population estimates for 2016)</p> <p>Add:</p> <p><u>Of the 410 residents living in the Parish in 2021, 14.9% were aged 19 years or younger and 33.2% were over 65. The proportion of 20 – 39-year-olds in the parish population has decreased significantly from 29.1% in 2001 to 13.2% in 2021 and the proportion of 45 – 64-year-olds has decreased slightly from 34.6% to 32.4%. The Parish has seen a significant increase in the proportion of older residents: in 2011 33.7% of the population was over 60 years old and by 2021 this had risen to 41.8%.</u></p>	To provide the most recent census information.
13.	P51 4.6.14	<p>Add:</p> <p><u>In April 2023 the bus service D1 was re-routed through Braunston via Willoughby and Longdown Lane and this service runs hourly between Rugby and Northampton via Daventry.</u></p>	To provide updated information about local bus services.
4.8 Protecting and Improving Local Facilities and Services			
14.	P60 4.8.11	<p>Delete:</p> <p>There is now, unfortunately, no regular bus service along the A45 so local people have to use their cars or vans to access most services. There is a public bus to/from Rugby twice a week on Monday and Friday and school buses take children to and from schools in Rugby.</p> <p>Add:</p> <p>A regular bus service has recently been introduced along the A45 but local people</p>	To provide an update on access to bus services.

		continue to use their cars or vans to access most services. School buses take children to and from schools in Rugby.	
5. NDP Review			
15.	P64 5.1	<p>Delete: This is the first review to be undertaken on the NDP.</p> <p>Add: This is the <u>second</u> review to be undertaken on the NDP.</p> <p>Add:</p> <p>5.2 <u>Planning Practice Guidance for Neighbourhood Planning sets out advice about the process for updating an NDP: ‘There are three types of modification which can be made to a neighbourhood plan or order. The process will depend on the degree of change which the modification involves:</u></p> <ul style="list-style-type: none"> • <u>Minor (non-material) modifications to a neighbourhood plan or order are those which would not materially affect the policies in the plan or permission granted by the order. These may include correcting errors, such as a reference to a supporting document, and would not require examination or a referendum.</u> • <u>Material modifications which do not change the nature of the plan or order would require examination but not a referendum. This might, for example, entail the addition of a design code that builds on a pre-existing design policy, or the addition of a site or sites which, subject to the decision of the independent examiner, are not so significant or substantial as to change the nature of the plan.</u> • <u>Material modifications which do change the nature of the plan or order would require examination and a referendum. This might, for example, involve allocating significant new sites for development.’</u> 	<p>To advise that this is the second formal review.</p> <p>For editorial reasons and to reduce duplication former paragraphs 2.21 – 2.24 have been amalgamated into section 5. (Refer also to Ref 7 above)</p>

		<p><u>5.3 The Willoughby NDP Review is considered to comprise minor (non-material) modifications which do not materially affect the policies in the plan.</u></p> <p><u>5.4 PPG goes on to set out how minor neighbourhood plan or Order updates are made. 'Minor (non-material) updates to a neighbourhood plan or Order would not materially affect the policies in the plan or permission granted by the Order. A local planning authority may make such updates at any time, but only with the consent of the qualifying body. Consultation, examination and referendum are not required.'</u></p> <p style="text-align: right;"><u>(Planning Practice Guidance Neighbourhood Planning Paragraph: 084a Reference ID: 41-084a-20180222 Revision date: 22 02 2018)</u></p> <p><u>5.5 A Schedule of Changes showing all the modifications to the made NDP has been prepared and is provided on the neighbourhood plan pages of the Parish Council's and Rugby Borough Council's websites.</u></p>	
16.	P 65 6.1	<p>Delete:</p> <p>6.1 The Parish Council has collated all the responses about non-planning issues and published a Responses and Proposed Actions document on 30 August 2018. This document is available on the Parish Council website in the Neighbourhood Plan section (Plan Progress) at https://www.willoughbyparishcouncil.org/copy-of-neighbourhood-plan-1-</p>	This section is no longer relevant.
Appendix 4. Character Areas			
17.	P97 Area 11.	<p>Delete:</p> <p>eight semi-detached bungalows</p>	To correct a factual error

		Add: <u>six</u> semi-detached bungalows	
Appendix 5. Housing Development in Willoughby Parish since the 1960s			
18.	P98	Add bullet points: <u>Whitney House, Main Street - 2022 new build</u> <u>4 and 5 Tattlebank Cottages, London Road - new builds</u> <u>Data on completion year is missing</u>	To update the supporting text with the latest position on housing developments.
Appendix 6. Willoughby Housing			
19.	P100	Add: <u>(Note: Parish level numerical data on house sizes from the 2021 Census was not available in October 2023).</u>	To explain why 2011 Census information has not been replaced by 2021 Census data.
Appendix 8. List of Local Businesses in Willoughby Parish			
20.	P102	Delete: Natalie Wiltshire Di Ellard	To update the supporting text with regards to local businesses.
Appendix 9. Local Facilities and Services			
21.	P103	Societies, Clubs and Groups Delete: Ladies' Fellowship Add bullet point: under bullet point 11. [School pick-up for schools in Rugby]	To update the text with regard to local groups To update the supporting text with regard to bus

		<u>Stagecoach bus service Route D1 - hourly service to Rugby and Daventry</u>	services.
Back Cover			
22.	P102	<p>Delete: October 2021</p> <p>Add:</p> <p><u>October 2023</u></p>	To refer to the date of the review.

EQUALITY IMPACT ASSESSMENT (EqIA)

Context

1. The Public Sector Equality Duty as set out under section 149 of the Equality Act 2010 requires Rugby Borough Council when making decisions to have due regard to the following:
 - eliminating unlawful discrimination, harassment and victimisation, and other conduct prohibited by the Act,
 - advancing equality of opportunity between people who share a protected characteristic and those who do not,
 - fostering good relations between people who share a protected characteristic and those who do not, including tackling prejudice and promoting understanding.
2. The characteristics protected by the Equality Act are:
 - age
 - disability
 - gender reassignment
 - marriage/civil partnership
 - pregnancy/maternity
 - race
 - religion/belief
 - sex/gender
 - sexual orientation
3. In addition to the above-protected characteristics, you should consider the crosscutting elements of the proposed policy, such as impact on social inequalities and impact on carers who look after older people or people with disabilities as part of this assessment.
4. The Equality Impact Assessment (EqIA) document is a tool that enables RBC to test and analyse the nature and impact of what it is currently doing or is planning to do in the future. It can be used flexibly for reviewing existing arrangements but in particular should enable identification where further consultation, engagement and data is required.
5. The questions will enable you to record your findings.
6. Where the EqIA relates to a continuing project, it must be reviewed and updated at each stage of the decision.
7. Once completed and signed off the EqIA will be published online.
8. An EqIA must accompany all **Key Decisions** and **Cabinet Reports**.
9. For further information, refer to the EqIA guidance for staff.

Equality Impact Assessment

Service Area	Development Strategy
Policy/Service being assessed	Willoughby Neighbourhood Development Plan modification
Is this is a new or existing policy/service? If existing policy/service please state date of last assessment	The original Willoughby Neighbourhood Development Plan was adopted by Council on 17 December 2019, and previous modifications were agreed in December 2021.
EqIA Review team – List of members	Hayley Smith – Principal Planning Officer
Date of this assessment	01 November 2023
Signature of responsible officer (to be signed after the EqIA has been completed)	

A copy of this Equality Impact Assessment report, including relevant data and information to be forwarded to the Chief Officer – Legal and Governance.

If you require help, advice and support to complete the forms, please contact Aftab Razzaq, Chief Officer – Legal and Governance via email: aftab.razzaq@rugby.gov.uk

Details of Strategy/ Service/ Policy to be analysed

<u>Stage 1 – Scoping and Defining</u>	
(1) Describe the main aims, objectives and purpose of the Strategy/Service/Policy (or decision)?	Willoughby Parish Council has recently reviewed their Neighbourhood Plan and wish to make modifications to keep it up to date with national planning policy and circumstances.
(2) How does it fit with Rugby Borough Council's Corporate priorities and your service area priorities?	The Plan contributes to the Climate, Economy, Health and Communities, and Organisation priorities of the Council
(3) What are the expected outcomes you are hoping to achieve?	To process the modifications in accordance with legislation in order to update the Neighbourhood Plan in accordance with Willoughby Parish Council's proposals.
(4) Does or will the policy or decision affect: <ul style="list-style-type: none"> • Customers • Employees • Wider community or groups 	No significant effects as a result of the modifications.
<u>Stage 2 - Information Gathering</u>	
(1) What does the information tell you about those groups identified?	As a minimum you must consider what is known about the population likely to be affected which will support your understanding of the impact of the policy, e.g service uptake/usage, customer satisfaction surveys, staffing data, performance data, research information (national, regional and local data sources).
	Population would be limited to the neighbourhood area of Willoughby however the proposed changes do not materially affect how the plan's policies are applied (and their affect on groups)

<p>(2) Have you consulted or involved those groups that are likely to be affected by the strategy/ service/policy you want to implement? If yes, what were their views and how have their views influenced your decision?</p>	<p>At previous stages of making the plan, the local community have carried out their own pre-submission consultation and have sought to reach out to groups as recommended by legislation. Any comments received were considered by the Parish Council in drafting the plan. The Borough Council have also carried out a consultation on the 'Submission version'. The comments received from this were considered by independent examiner as part of their examination of the plan. Due to the nature of the proposed modifications subject of this report, further consultation has not been considered necessary.</p>		
<p>(3) If you have not consulted or engaged with communities that are likely to be affected by the policy or decision, give details about when you intend to carry out consultation or provide reasons for why you feel this is not necessary.</p>	<p>The proposed modifications do not materially affect how the policies within the neighbourhood plan are applied.</p>		
<p><u>Stage 3 – Analysis of impact</u></p>			
<p><u>(1) Protected Characteristics</u> From your data and consultations is there any positive, adverse or negative impact identified for any particular group, which could amount to discrimination? If yes, identify the groups and how they are affected.</p>	<p>RACE No impact</p>	<p>DISABILITY No impact</p>	<p>GENDER No impact</p>
	<p>MARRIAGE/CIVIL PARTNERSHIP No impact</p>	<p>AGE No impact</p>	<p>GENDER REASSIGNMENT No impact</p>
	<p>RELIGION/BELIEF No impact</p>	<p>PREGNANCY MATERNITY No impact</p>	<p>SEXUAL ORIENTATION No impact</p>

<p><u>(2) Cross cutting themes</u> (a) Are your proposals likely to impact on social inequalities e.g. child poverty, geographically disadvantaged communities? If yes, please explain how?</p> <p>(b) Are your proposals likely to impact on a carer who looks after older people or people with disabilities? If yes, please explain how?</p>	<p>No.</p> <p>No.</p>
<p>(3) If there is an adverse impact, can this be justified?</p>	<p>N/A</p>
<p>(4) What actions are going to be taken to reduce or eliminate negative or adverse impact? (this should form part of your action plan under Stage 4.)</p>	<p>N/A</p>
<p>(5) How does the strategy/service/policy contribute to the promotion of equality? If not what can be done?</p>	<p>The proposed modifications help keep the neighbourhood plan up to date, which in itself is a document that improves opportunities for housing for disabled people, older people, and affordable housing for younger people.</p>
<p>(6) How does the strategy/service/policy promote good relations between groups? If not what can be done?</p>	<p>The neighbourhood plan has been prepared with community involvement through consultation and the proposed modifications will help keep the document up to date.</p>
<p>(7) Are there any obvious barriers to accessing the service? If yes how can they be overcome?</p>	<p>N/A</p>

<u>Stage 4 – Action Planning, Review & Monitoring</u>																														
<p>If No Further Action is required then go to – Review & Monitoring</p> <p>(1) Action Planning – Specify any changes or improvements that can be made to the service or policy to mitigate or eradicate negative or adverse impact on specific groups, including resource implications.</p>	<p>No further action is required.</p> <p>EqlA Action Plan</p> <table border="1" data-bbox="891 464 2130 692"> <thead> <tr> <th data-bbox="891 464 1135 539">Action</th> <th data-bbox="1135 464 1379 539">Lead Officer</th> <th data-bbox="1379 464 1626 539">Date for completion</th> <th data-bbox="1626 464 1877 539">Resource requirements</th> <th data-bbox="1877 464 2130 539">Comments</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>					Action	Lead Officer	Date for completion	Resource requirements	Comments																				
Action	Lead Officer	Date for completion	Resource requirements	Comments																										
<p>(2) Review and Monitoring State how and when you will monitor policy and Action Plan</p>	<p>This EqlA will be reviewed again when/if the local community produce another neighbourhood plan to update.</p>																													

Please annotate your policy with the following statement:

‘An Equality Impact Assessment on this policy was undertaken on (date of assessment) and will be reviewed on (insert review date).’