



THE RUGBY BOROUGH COUNCIL

You are hereby summoned to attend an ORDINARY MEETING of the Rugby Borough Council, which will be held at the TOWN HALL, RUGBY, on Tuesday 19th July 2016 at 7pm.

A G E N D A

PART 1 – PUBLIC BUSINESS

1. Apologies for absence.
2. To approve the minutes of the meeting of the Annual Meeting of Council held on 19th May 2016.
3. Declaration of Interests.

To receive declarations of -

(a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;

(b) pecuniary interests as defined by the Council's Code of Conduct for Councillors; and

(c) notice under Section 106 Local Government Finance Act 1992 – non-payment of Community Charge or Council Tax.
4. To receive the Mayor's Announcements.
5. Questions pursuant to Standing Order 10.

6. To receive the reports of Cabinet and Committees which have met since the last meeting of the Council and to pass such resolutions and to make such orders thereon as may be necessary:

(a) Cabinet – 27th June 2016

(1) Finance and Performance Monitoring 2015/16 – Year End – Corporate Resources Portfolio Holder.

(2) Shared Service – Fly Tipping Services – Environment and Public Realm Portfolio Holder.

7. To receive and consider the Reports of Officers

(a) Rugby Borough Local Plan – Publication draft consultation – report of the Executive Director.

(b) World Rugby Hall of Fame – Progress Report – report of the Executive Director.

8. Notice of Motion pursuant to Standing Order 11.

To consider the following Motion of which notice has been duly given under Standing Order 11.

“This Council welcomes and celebrates the rich and diverse heritage and culture offered by Rugby Town Centre which currently attracts some 80,000 visitors to the borough each year. Furthermore this Council wants to see that heritage enhanced by the provision of a green plaque scheme together with improved interpretation boards at sites of interest. These measures will enable visitors to more fully enjoy the Rugby experience. The footfall through the town centre will increase and aid our local economy.”

Councillor N Sandison
Councillor Mrs Nash

9. Correspondence.

10. Common Seal

To order the affixing of the Common Seal to the various orders, deeds and documents to be made or entered into for carrying into effect the several decisions, matters and things approved by the Council and more particularly set out in the Committees' Reports adopted at this meeting.

PART 2 – EXEMPT INFORMATION

1. To receive the private reports of Cabinet and Committees which have met since the last meeting of the Council and to pass such resolutions and to make such orders thereon as may be necessary:

(a) Cabinet – 27th June 2016

- (1) Strategic Property Acquisition – Corporate Resources Portfolio Holder.
- (2) Recruitment of Fixed-term Housing Officer Post and amendments to the Council's Allocations Policy – Communities and Homes Portfolio Holder.

DATED THIS 7th day of July 2016

Executive Director

To: The Mayor and Members of Rugby Borough Council

QUESTIONS AT COUNCIL

A Councillor may ask a Question at the meeting by giving notice in writing of the Question to the Chief Executive no later than midday on Wednesday 13th July 2016. The rules relating to Questions are set out in Standing Order 10 of Part 3a of the Constitution.

REPORT OF CABINET

27th June 2016

PRESENT:

Councillors Stokes (Chairman), Leigh Hunt, Mrs Parker, Ms Robbins and Mrs Timms.

Councillors Mrs Avis, Ms Edwards, Gillias, Miss Lawrence, Mistry, Mrs O'Rourke, Roodhouse and Sandison were also in attendance.

1. FINANCE AND PERFORMANCE MONITORING 2015/16 – YEAR END

Cabinet considered a report concerning an overview of the Council's spending and performance position for 2015/16. The report was circulated as part of the Cabinet agenda and all Members are requested to bring their copies to the meeting.

Recommendation of Cabinet

Cabinet decided to recommend to Council that –

- (1) a 2015/16 transfer of £1,271,730 as detailed on page 7, to the Business Rates Equalisation Reserve be approved;
- (2) a 2015/16 transfer of £142,000 as detailed on page 9, to the Budget Stability Reserve be approved;
- (3) supplementary General Fund revenue expenditure budgets totalling £246,750 and income budgets of £147,130 be approved for 2016/17 as a result of budget carry forwards from 2015/16 (see section 2.5);
- (4) a supplementary General Fund capital budget of £55,380 be approved for 2016/17 for Open Spaces Refurbishment of which £50,000 is externally funded, with the balance met from borrowing;
- (5) Supplementary capital budgets be approved for 2016/17 as a result of budget carry forwards from 2015/16 as follows:
 - a. General Fund capital £1,970,010
 - b. Housing Revenue Account capital £1,500,200.

Recommended that – the recommendation of Cabinet be approved.

2. SHARED SERVICE – FLY TIPPING INVESTIGATIONS

Cabinet considered the following report.

Introduction

As part of the Council's ongoing aspirations to work with partners and develop shared services an opportunity has arisen to share its expertise in relation to environmental crime enforcement with Harborough District Council (HDC).

Shared Service - Environmental Crime Enforcement (Fly Tipping)

HDC has over the last few years experienced a significant increase in fly tipping incidents. Whilst it is able, through its refuse and street cleansing contract arrangements to remove these swiftly it does not have the resources or expertise to deliver any sustained enforcement programmes or initiatives.

This Council has a strong positive reputation for its effective and robust enforcement for environmental crimes. As a consequence of this reputation and the Council's geographical proximity it had been proposed that it offers its investigative and enforcement services to Harborough.

This arrangement would enable HDC to quickly increase capacity to respond to fly tipping incidents, thereby sending a message that Harborough takes these crimes very seriously. It also enables this Council to work collaboratively with a neighbouring authority to tackle a common issue especially along the A5 corridor.

This arrangement would enable both Councils to maintain longer-term flexibility and achieve value for money through the service being provided on a pay as you go basis.

Whilst officers from Rugby would be conducting the investigations, the gateway decisions on action would continue to be made by HDC with recommendations from this Council. As with such cases in Rugby, there are a range of intervention actions that can be considered, such as;

- Advice and guidance
- Informal warnings
- Civil debt cost recovery
- Formal enforcement
 - Fixed Penalty Notices
 - Community Protection Notices
 - Interviews under caution (PACE).
- Formal Cautions
- Prosecution

All contact with alleged perpetrators would be carried out by RBC staff. All correspondence would contain both councils' logos and set out that action was being taken by Rugby Borough Council on behalf of Harborough District Council. Interviews under caution (PACE) would be carried out on this Council's premises.

Any fixed penalty notices or civil debt recovery would be managed by RBC through its standard processes. Any payments received as part of these investigations will be deducted from the quarterly charge for the service.

Any prosecutions requiring court action would be carried out by Harborough District Council and decisions to proceed would be based on the circumstances, likelihood of success and public interest. It was proposed to trial these arrangements until 31st March 2018. A fee per hour has been agreed which ensures full cost recovery. At this stage the level of demand that arises is not known, but officers are currently estimating this to be in the region of 10 hours per month and budgets would be adjusted to reflect an anticipated additional income of £5,000 for the remainder of 2016/17.

There would be no TUPE implications as a result of this arrangement. The staffing resources to deliver this service would be deployed from within the Warden and Neighbourhood teams. This would in practice present a number of potential operation issues as these teams are currently below strength pending decisions on future staffing needs in line with the revised Corporate Priorities and proposed spending decisions.

Fixed Penalty Fines for Fly Tipping

From 9 May 2016, local authorities had been given greater powers to tackle fly tipping by issuing fixed-penalty notices (FPNs) of between £150 and £400 to those caught in the act of small-scale fly-tipping.

This might be considered to be anything from old fridges or sofas to garden waste or rubble. Until this date, whilst littering could be dealt with by a Fixed Penalty Fine, items such as a black bag was deemed to be fly tipping and could only be prosecuted through the courts, which can be costly, time-consuming and often involve lengthy investigations.

The new powers had been introduced under The Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016. Within the minimum (£150) and maximum (£400) fine range it is for each Council to set its own fine levels, and if appropriate discount for early payment.

Under the Council's Constitution, the setting of fees and charges is delegated to Heads of Service and the level of Fixed Penalty Notices is deemed to fall within that definition. The Head of Environment and Public Realm, in consultation with the Portfolio Holder has established the value for this offence at £400, reduced to £300 if paid within 10 days of the offence. This is also in line with Harborough and is beneficial for both councils as it allows staff to issue the same notices and payment options without developing a bespoke process for Harborough.

Recommendation of Cabinet

Cabinet decided to recommend to Council that the Head of Environment and Public Realm be given delegated authority to set fees and charges relating to fixed penalty fine levels, as outlined in the report.

Recommended that – the recommendation of Cabinet be approved.

**COUNCILLOR M STOKES
CHAIRMAN**

Council - 19th July 2016

Rugby Borough Local Plan – Publication draft consultation

Report of the Executive Director

1. Introduction

1.1. The Borough Council is in the process of preparing a Local Plan to replace the Core Strategy adopted in 2011. The Plan will outline a strategic vision for Rugby Borough in response to the economic, social and environmental issues facing the area. Allocations and policies within the plan will direct development required to support the growth of the Borough in the period 2011-2031.

1.2. The emerging Plan is being prepared under the Planning and Compulsory Purchase Act 2004. The Publication Draft is the final plan making stage before submission of the Local Plan for examination. If approved by Full Council, this document will be published for the purpose of public consultation so that the Council can seek representations on the “soundness” of the proposals contained within this Publication Draft under sections 19 and 20 of the Town and Country Planning Regulations 2012.

1.3. Following that public consultation, the Council can proceed to submit the emerging Local Plan to the Secretary of State for its examination in public. This report recommends arrangements for the submission of the plan.

2. Background

2.1. The Publication Draft Local Plan has been produced following three previous stages of public consultation on the emerging Rugby Borough Local Plan. In 2013, the Borough Council consulted on the *Discussion Document* that outlined the additional policy areas required alongside the adopted Core Strategy in order to achieve compliance with the National Planning Policy Framework. In 2014, consultation on the *Development Strategy Document* outlined changes to the evidence base informing local planning policy and proposed that the Core Strategy be replaced by a new Local Plan. In December 2015, the *Preferred Option* was published; this outlined proposed development targets, distribution strategy and development management policies for the purposes of public consultation.

2.2. Work on the Publication Draft has been informed by the feedback received during these three previous consultation periods.

2.3. As with the Preferred Option, the Publication Draft has also been informed by recent sub-regional work relating to housing requirements and distribution. In November 2015, Rugby Borough Council endorsed a Coventry and Warwickshire Memorandum of Understanding that contained a proposed housing distribution that

ensures the housing needs of the sub-region are met in full. The Coventry, Warwickshire and Hinckley & Bosworth Joint Committee will consider a further MOU related to employment provision across the sub-region when it meets on the 14th July 2016. The Publication Draft is consistent with the position put forward as part of that MOU.

3. Publication Draft Local Plan

3.1. The Publication Draft is a draft of the full Local Plan. It represents a version of the Plan that Officers consider should be submitted to the Secretary of State for public examination. It therefore contains the information and detail that would be found in an adopted Local Plan.

3.2. The Publication Draft is informed by an up to date evidence base, most of which was published in advance of or alongside the Preferred Option which had also been informed by this work. Additional evidence base has been developed to support the Publication Draft and this will be published as part of the public consultation.

3.3. In order to arrive at a Publication Draft, Officers and the Planning Services Working Party have considered feedback from previous public consultations and additional options arising out of that feedback alongside more detailed work relating to future development sites.

3.4. The Publication Draft contains the following development targets for the 2011-2031 plan period:

- 12,400 dwellings;
- 110ha employment land;
- 732 sqm of convenience retail and 7,850 comparison retail floorspace.

3.5. The residential and retail targets are consistent with the targets proposed within the Preferred Option. The employment land target is an increase on that proposed as the Preferred Option stage; this change has arisen because of better informed estimates about the quantity of land required to provide the total number of jobs needed to balance housing growth. The number of jobs proposed in the plan period remains consistent with the Preferred Option; the change is only to the land take required to provide those jobs.

3.6. Some development has already been completed in the 2011-2031 period. Allocations proposed within the Publication Draft are for the quantities of additional development required to achieve these targets. This is fully explained in the draft plan and the documents that support it.

3.7. The Preferred Option proposed that the housing target was not going to be achieved on an annualised basis; instead the needs of Rugby Borough would be met in the first instance with additional housing from Coventry being provided later in the plan period from 2022 onwards. This proposal is not included within the Publication Draft. Information and assumptions about the delivery of housing across the Borough have been altered following the Preferred Option consultation.

3.8. The housing target will not be achieved on a flat annualised basis across the plan period. This is principally because it would not be appropriate to include the 2,800 dwellings that are to be accommodated from Coventry before this Local Plan is adopted. On that basis, the Publication Draft reflects a lower housing target in the first years of the plan period i.e. 2011 (the start of the plan period) to 2017 (anticipated year of adoption) because it is at the point of adoption that housing targets in Rugby Borough will be increased to accommodate housing from Coventry. From 2017 onwards, the annual housing target will reflect both the needs of Rugby Borough and the Council's commitment to accommodate some of the shortfall from Coventry City.

3.9. A preferred Distribution Strategy that will guide development of Rugby Borough was published as part of the Preferred Option. This Strategy has been maintained within the Publication Draft. The Strategy focuses the majority of housing and employment development on the town of Rugby and its edge. A settlement hierarchy is then outlined and the Publication Draft contains proposals about the contribution each level of the hierarchy will make to the achievement of development targets.

3.10. The Rugby urban edge allocations proposed as part of the Preferred Option continue to be put forward in the Publication Draft. Two site allocations to the north of Rugby at Coton House and Coton Park East will assist with the achievement of a five year land supply post adoption and complete the comprehensive development of the Coton Park development site. The South West Rugby site allocation also continues to be proposed; the draft allocation policy contains a list of required infrastructure and a development framework plan that all proposals must achieve compliance with. The cumulative total of urban edge allocations arguably exceeds the development quantum required however these allocations are recommended in order to provide strategic infrastructure improvements for the town and to ensure that the Council has sufficient flexibility in land to achieve the housing target within the plan period.

3.11. Site allocations are proposed adjacent to seven of the Main Rural Settlements in the Borough, as anticipated in the Preferred Option. These sites assist with the achievement of five year land supply requirements in the short term post adoption of the Plan. Officers have undertaken a site selection process for each Main Rural Settlement and have met with the Parish Council's of each settlement to discuss this work with a view to moving forward in an open and collaborative manner.

3.12. The allocation of a new settlement is also proposed as part of the Publication Draft. A new settlement, adjacent to Coventry City at Walsgrave Hill Farm, was proposed as part of the Preferred Option; this site is no longer proposed for allocation. The new settlement proposal is located to the South of Rugby in the open countryside. This new site was submitted as part of the 2016 call for sites process and is recommended for allocation instead of the Walsgrave Hill Farm site previously proposed.

3.13. In total, 10 sites are proposed to be removed from the Green Belt. 8 of these are sites are allocated for housing development at the Main Rural Settlements. The remaining 2 sites are removed from the Green Belt because they do not serve the five purposes of Green Belt land, as set out in the NPPF. The evidence base to the

Publication Draft will clearly justify the removal of all of these sites from the Green Belt.

3.14. A collection of Development Management policies are then proposed. These policies have been developed following informal consultation with statutory consultees and internal departments in order to ensure that they will support the decision making process following adoption of the Local Plan.

3.15. A draft copy of Publication Draft Local Plan is being produced for Full Council and is subject to change as detailed in this report. The version published for public consultation will also include the suite of appendices listed; these will not be attached to this Full Council version. Hard copies of the Publication Draft will be provided to Councillors on 12th July 2016 and the document will then be published online.

3.16. It is recommended at the close of this report that delegated authority be given to the Head of Growth and Investment to make any minor presentational or correctional amendments to the Publication Draft, following Full Council.

4. Technical Requirements

4.1. There is a wide range of statutory requirements that must be followed in the formulation of a Local Plan in order for it to be found legally compliant and sound by the Planning Inspectorate. Key amongst these is the process of Sustainability Appraisal and Strategic Environmental Assessment. This involves the assessment of all objectives and options considered in the formulation of the Preferred Option against a range of sustainability objectives.

4.2. The Sustainability Appraisal of the Publication Draft will be undertaken following the Full Council meeting when it can be confirmed that proposals within it have the support of Full Council. The Sustainability Appraisal report will be published alongside the Publication Draft as part of the public consultation process. It is recommended at the close of this report that delegated authority be given to the Head of Growth and Investment to make any minor amendments to the Publication Draft that may be required after the Sustainability Appraisal has been completed.

4.3. Regulation 19 of the Town and Country Planning Regulations 2012 requires that all documents that are to be submitted to the Secretary of State must be made available for public inspection. The full evidence base that has informed the Publication Draft plan will be published as part of the public consultation alongside background papers drafted in order to justify the proposals made.

4.4. As stated, the majority of that evidence was published in support of the Preferred Option. More detailed, site specific work has since informed the allocations proposed as part of the Publication Draft and this will be published. Evidence relating to the financial viability of the plan is still being developed; work on this evidence will benefit from the certainty provided if Full Council supports the Publication Draft as recommended. When this evidence base work is completed, detailed conclusions about the viability of some policy requirements will be reached and reflected in the Publication Draft published for public consultation; these details are clearly referred to in the appended version of the document.

4.5. It is recommended at the close of this report that delegated authority be given to the Head of Growth and Investment to amend the Publication Draft as necessary following completion of viability evidence.

4.6. Work with all statutory consultees has been ongoing since the public consultation on the Preferred Option closed and the Publication Draft will report the outcome of that work. Work with the University Hospitals Coventry and Warwickshire NHS Trust is also ongoing and it has not been possible to reach a conclusion in advance of the Full Council meeting. Work to identify the likely impacts of this plan upon the services provided by the hospital trust and any necessary infrastructure provision will be included in the Publication Draft when it is published for public consultation.

4.7. It is recommended at the close of this report that delegated authority be given to the Head of Growth and Infrastructure to make amendments to the Publication Draft to reflect the ongoing work between RBC and the University Hospitals Coventry and Warwickshire NHS Trust.

4.8. It will also be necessary for new draft Proposals Maps to be published alongside the Publication Draft as draft submission documents for the purposes of public consultation. These are being produced and will be finalised following the Full Council meeting. Delegated authority is therefore sought so that the Head of Growth and Investment can oversee the production of these Proposals Maps and approve them for the purposes of public consultation.

5. Public Consultation on the Publication Draft

5.1. Public consultation on the Preferred Option must be undertaken in line with the s19 of the Town and Country Planning Regulations and the Statement of Community Involvement 2015 (SCI).

5.2. The SCI contains a commitment for a Consultation Strategy to be produced for each public consultation undertaken by the Council. The Publication Draft Consultation Strategy is appended to this Report.

5.3. A six week consultation period is proposed between Monday 26th September and Friday 11th November 2016.

5.4. This consultation period will commence 9 weeks following the Full Council meeting, if approval for the consultation is given. Officers will ensure that this time is used to publicise the upcoming consultation and its importance.

6. Submission of the emerging Local Plan

6.1. Following public consultation on the Publication Draft the Local Plan can be submitted under s22 of the Town and Council Planning Regulations. The currently adopted Local Development Scheme anticipates submission of the plan in December 2016. It is therefore recommended at the close of this report that Full Council gives the Head of Growth and Investment delegated authority to submit the plan to the Secretary of State.

6.2. The public consultation on the Publication Draft may necessitate changes to the plan before it is submitted. These changes can only be minor; any fundamental changes to the strategy of the Plan or its policies would require further public consultation. On the basis that modifications will only be minor it is recommended at the close of this report that Planning Services Working Party is consulted on these modifications and authorises their inclusion in the submitted version of the Plan.

6.3. If modifications are required that cannot be considered minor, it will be necessary for Full Council to be informed of those modifications and authorise a further public consultation. Planning Services Working Party will be able to recommend this course of action, if it is considered by Members that modifications are too significant to be considered minor.

7. Delegated Authority

7.1. As stated in earlier sections of this report, delegated authority is sought to allow the Head of Growth and Investment to finalise the Publication Draft of the purposes of public consultation. Delegated authority is sought for the following tasks:

- To make any minor presentational or correctional amendments, following Full Council;
- To make any minor amendments to the Publication Draft that may be required after the Sustainability Appraisal has been completed;
- To amend the Publication Draft as necessary following completion of viability evidence;
- To make amendments to the Publication Draft as necessary to reflect the ongoing work between RBC and the University Hospitals Coventry and Warwickshire NHS Trust; and
- To oversee the production of the draft Proposals Maps and approve them for the purposes of public consultation.

8. Recommendation

- (1) The Publication Draft Local Plan be approved for the purposes of public consultation in line with the provisions contained within the regulation 19 of the Town and County Planning Regulations and the Statement of Community Involvement and Consultation Strategy at Appendix 1;
- (2) delegated authority be given to the Head of Growth and Investment as outlined at paragraph 7.1 of this report;
- (3) the Local Plan be submitted to the Secretary of State for examination in public subject to any modifications deemed necessary by Planning Services Working Party.

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| Document title: The Rugby Borough Local Plan – Publication Draft, September 2016 | |
| Nature of Plan being prepared | This document is a consultation draft of a full Local Plan which will cover Rugby Borough for the years 2011-2031. It is known as the Publication Draft. It sets out the Council's policies and proposals to support the development of the Borough through to 2031. The Publication Draft is a full version of the Plan that the Council considers is ready to be submitted to the Secretary of State for Examination in Public. |
| Purpose of consultation | This Plan has been prepared under the Planning and Compulsory Purchase Act 2004. The Council is seeking representations on the "soundness" of the proposals contained within this Publication Draft under regulations 19 and 20 of the Town and Country Planning Regulations 2012, prior to submitting it to the Secretary of State for an independent examination by an Inspector. |
| Nature of issues that need to be consulted upon | <p>In order to arrive at a Publication Draft, Officers and the Planning Services Working Party have considered feedback from previous public consultations and additional options arising out of that feedback alongside more detailed work relating to future development sites. The Publication Draft is also informed by numerous technical studies and evidence.</p> <p>As stated, the Publication Draft sets out the Council's policies and proposals to support the development of the Borough through to 2031 and the soundness of all of these policies is the subject of this consultation.</p> <p>All documents that are to be submitted to the Secretary of State are subject to this consultation, as required by regulation 19 of the Town and Country Planning Regulations 2012.</p> |
| Who should be consulted | A range of individuals and organisations and individuals will be consulted as set out in the Statement of Community Involvement 2015 and regulation 20 the Town and Country Planning Regulations 2012. This will ensure a cross section of the community and a variety of bodies, such as those that represent different racial ethnic or national groups, religious groups, disabled persons and persons carrying on business in the authority's area, are notified of the consultation. |
| Why are we consulting | The consultation is to obtain a broad range of views and input from members of the public, statutory consultees and interested parties so the issues involved can be fully considered. |
| When will the consultation take place | Consultation will take place between Monday 26 th September and Friday 11 th November 2016. |
| Accessible Inclusive Consultation | The consultation exercise will be carried out by local newspaper advertisements, e-mail, post and public meetings/events. |
| How comments will be taken into account | All comments received will be given full consideration and will inform the detail of the Submission Version Local Plan. We will engage in discussions where this helps develop the document. |
| How will comments be reported | Responses received will be publicly available following the close of the consultation and will be summarised in a Consultation Statement that will highlight key issues and how comments have been dealt with and affected the Plan |

Council – 19th July 2016

World Rugby Hall of Fame – Progress Report

Report of the Executive Director

1. This report is submitted to acquaint Members with progress to date following the decision of the Special Council Meeting on 19th May 2016 to enter into a 4 year licence to host the World Rugby Hall of Fame in the first floor of the Art Gallery, Museum and Library building.
2. The space which will be used to house the Hall of Fame was, until recently, occupied by the Museum. A Leaders' Steering Group (also established by Council on 19th May) has met and resolved that the museum – or rather a changing exhibition of artefacts from the museum collection – be co-located with the Art Gallery on the second floor of the building. Further consideration would be given to a permanent home for the museum collection. The outreach educational work undertaken by museum staff would continue.
3. The museum artefacts have now been removed from the first floor and placed in temporary storage leaving the space clear to accommodate the Hall of Fame. Detailed survey work of the space is now being undertaken by the Hall of Fame designers preparatory to off-site construction of display hardware.
4. The Art Gallery is routinely closed on average 3 times a year between exhibitions. Those close-down periods will be extended to 2 weeks duration each to allow for events associated with the Hall of Fame to be accommodated. The Floor One Gallery will continue to be available as an exhibition space for local artists but will also be used for smaller Hall of Fame events and receptions.
5. An internal Rugby Borough Council Project Team has been established and meets weekly to monitor progress against the detailed Project Plan. There is also an external Project Board comprising RBC, World Rugby and Mather and Co (the Hall of Fame designers) which ensures that all parties are working together towards agreed objectives.
6. This external Project Board meets approximately monthly, the most recent being on 5th July. Progress is on target. The layout of the Hall of Fame will be in line with the images previously shown to Members. The storylines have been established, scripts are being written, graphics are being progressed and the “media” content (moving pictures, avatars etc) are under development. As an aside, it may be observed that the Hall of Fame is not going to be a conventional museum. Whilst it will contain a serious educational element, in terms of its content and presentation it is going to provide a world class visitor experience.

7. As well as the first floor Hall of Fame the foyer of the building is to be remodelled to provide an appropriate entrance to the facility (as well as to the library and art gallery). The foyer will be expanded into part of the existing library Educational Room to allow for an extended retail offer (along with the Visitor Centre) and the café will be increased in size and relocated to the other side of the foyer. A rugby themed art installation will occupy the 3 – storey void in the entrance foyer. In addition work is underway on designing an appropriate “sculpture” to be placed externally and the exterior of the building will be rebranded.
8. The exact opening date has yet to be determined but provisionally it is intended to be during week commencing 7th November. Details of the opening event and ceremony have not yet been resolved but will be reported to Members in due course.
9. A formal legal agreement is being concluded with World Rugby setting out the rights and obligations of both parties. Entrance to the Hall of Fame will initially be free but this will be reviewed in 2017. If charging is introduced RBC will keep 100% of ticket income as well as 100% of any sponsorship.
10. It is intended that a further report be submitted to Council in September at which time there will be a lot more certainty around many of the “in progress” issues referred to in this report.

RECOMMENDATION

The report be noted.