Rugby Local Strategic Partnership (Minutes)

13 July 2017

Cllr Emma Crane (EC) (Chair) Attendees: RBC Adam Norburn (AN) RBC Charles Barlow (CB) WCC Phyllis Collins (PC) WCC Michelle Dickson (MD) RBC Martin Green (MG) RBC Alison Orr (AO) WCAVA Jenny Smith (minutes)

		Action
1.	Apologies	
	Apologies were received from: Paul Tolley, Fran Poole, Rachel Robinson and Cllr Alan Webb	
2.	Approval of minutes from the last meeting and matters arising	
	There were no matters arising.	
	The minutes were then approved.	
3.	Update on GP Surgery	
	The development on Houlton will see 6,200 homes being built and is expected to be completed by 2038. There is expected to be an 8 GP health centre but an agreement has been made that when 3,100 homes have been occupied the piece of land will be gifted earlier to the CCG. NHS England (as the commissioning body) will supply the building and one possible location could be the local centre.	
	AN agreed to speak to Joh Thomas about the GP provision.	AN
	Brownsover Surgery update	
	The CCG are working closely with Public Health colleagues to understand the profiles for the population of Brownsover. They are also engaging with local partners through the Local Estates Forum on the developments that are taking place.	
	MD is to go back to Nicola Temperly to obtain timescales for the development and for the recruitment of GPs.	MD

4.	Annual Review of Community Audits	
	Martin Green presented on the Community Audits, a copy of which is attached to these minutes.	
	The priorities for the Community Audit were:	
	 Sustain and improve Job Clubs - Job Clubs have now been established in all 5 priority areas. Develop and sustain youth engagement projects – youth services have been delivered at Brownsover and youth clubs provided at Overslade and Town Centre Develop increased ESOL provision – this has been provided and ESOL provision continues to be oversubscribed. Continued development of the priority community associations and partnerships by increasing volunteers and accessing support to apply for lager funding pots – larger funds have been raised for future sustainability of job clubs at New Bilton and Benn 	
	The age group of those that are needing job clubs have changed as we see more the over 50's who also have health needs and some also lack the basic computer skills.	
	CB confirmed that there will be a Community Development worker in each area and there will be one working in the Overslade area.	
	Newbold Quarry – this has become a cause for concern – CS Wardens are looking at putting up Public Space Protection Orders in October. EC asked for some reports on this and MD will obtain this from Keith Newell. MG – to also look at engaging with the community to see how they could assist.	MD MG
5.	Update from Co-ordinating Group	
	The LSP Coordinating Group met on 6 th July to review progress against the LSP Action Plan and the actions were updated as follows.	
	Action 1 – Develop a structured volunteer programme that includes local employers – have engaged with BT and Network Rail and have put plans in place. Have also developed relationships with two employers (BT and National Grid).	
	Action 2 – Strategically align support to sustain activities of job clubs - MG is to meet with the Heart of England and in turn meet with the Overslade Job Club to identify ways to ensure they are sustainable beyond December 2017.	MG
	Action 3 – Improve access to online services for older people – look at	

 digitalisation for the older person and also explore the idea of perhaps an IT person going into the community to teach them. Action 4 – Increase financial literacy for adults - MD has a meeting with CAB/Credit Union on Monday and will discuss this. Action 5 – Deliver targeted campaigns to raise residents' awareness of affordable warmth initiatives - MD is meeting with Severn Wye Energy. Action 6 – Map out youth engagement services in priority neighbourhoods to identify gaps in services – a successful networking event was held in June and plans for future events are now being considered. Action 7 – Enable Community Associations to commission youth engagement services - Tom Kittendorf (RBC lead) will pick this up Action 8 – support and sustain the Rugby Edible Action Programme (REAP) – the current priorities for Rugby were (1) the better co-ordination of the distribution of excess produce/food across Rugby and WCC are 	MD
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working on this and (2) tackling holiday hunger i.e how to distribute free school meals in the summer holidays. Will look at targeting work in schools especially the over 7's.	
There was also the launch of the small awards scheme where requests for funding can be made up to a total of £50.	
Action 9 – Co-ordinate and promote health and well-being board projects and programmes – looking at the health actions in the Action Plan.	
Action 11 – Review the community audits annually - this will be presented to the LSP in September.	
Action 12 – Map out any existing intergenerational projects and collate examples of best practice nationally – work is ongoing.	
Any other business	
There was no other business.	
Date of next meeting	
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